

Carlow/Mayo Library

Policy Type: **Governance**
Policy Title: **Board Training**

Policy Number: **GOV -10**
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Review Date: **Feb 2023**

In order to be effective, board members must have sufficient knowledge of board governance and issues that are central to the role of the library in the community. Ongoing training ensures that board members focus on good governance, strategic directions and policy implications rather than on operational details. This policy ensures that board members have access to, and avail themselves of, training opportunities.

1. To ensure ongoing education, the board will:
 - a) schedule time for board training
 - b) maintain a membership in the Ontario Library Association and the Ontario Library Boards' Association
 - c) assign a representative who will attend the regional Trustee Council meetings and report back to the board
 - d) when funding is available, two board members to attend a relevant conference (e.g. OLA Superconference) annually
2. The board will receive information from the Chief Executive Officer (CEO) about training and networking offered by various organizations in Ontario.
3. The cost of any training must be approved by the board before it is undertaken.
4. Board members will report on their participation in training events.
5. In the first year of its term, the board will review and discuss sections of the **Library Board Orientation Kit**, prepared by Southern Ontario Library Service.
6. Board members are encouraged to participate in training opportunities that include, but are not limited to:
 - a) effective governance
 - b) planning
 - c) advocacy
 - d) funding development
 - e) decision making

Related Documents: Carlow/Mayo Public Library. **Gov 02 - Orientation**